

Mrs. Tanya J. Mason
Principal



Dr. Anthony B. Rutledge
Assistant Principal of Discipline

Student Discipline Guidelines

Students achieve at higher levels when their school operates in a safe and orderly manner. Arabia Mountain High School recognizes that an orderly and positive environment is key to learning. We have high expectations for all students, and we expect student to demonstrate responsibility for their actions and be accountable for the impact of those actions. AMHS is committed to being proactive in helping students learn from any inappropriate choices. AMHS has developed school wide rituals and routines that all students are expected to follow. To ensure that our students are successful, they must:

- Follow AMHS Discipline Plan the FIRST TIME
- Not travel in the hallway during class time unless called to the office or with permission from the teacher with an approval hall pass
- Take no food/drink into classrooms
- Only use electronic devices during class with the expressed permission of the teacher
- Maintain proper AMHS uniform standards at all time
- Be respectful and courteous all times

AMHS has developed a progressive and consistent discipline plan that allows all students the opportunity to make appropriate decisions and correct any inappropriate behavior. Before submitting a student discipline referral and referring a student to the office for discipline, all teachers are expected to attempt three behavioral corrections. To allow the student to make self – corrections and to ensure that the parents are fully engaged in the discipline process, all teachers will follow the outlined plan:

1. Verbal warning to the student
2. Parent phone contact/personal conference
3. Teacher consequence/motivational incentive
4. Administrator grade level counselor referral (as necessary)
5. Student discipline office referral

Teachers are not expected to attempt the three behavior corrections for serious offenses such as blatant disrespect, walking out of class, skipping class, discharging a fire extinguisher/pulling a fire alarm, fighting, assault, vandalism, profanity, misbehaving in ISS, possession of tobacco/lighting material, possession of a weapon, and sexual harassment. Serious offenses will be referred to an administrator immediately.

Students who have received disciplinary action more than twice in one month or have accumulated three (3) office referrals will be referred to the discipline committee. The discipline committee will review the student's academic record and behavior record to determine if the student should be placed on discipline probation with a behavioral contract or dismissed from Arabia Mountain High School and returned to their home school.

Every student and parent/guardian should take the time to read and discuss the DeKalb County Student Code of Conduct Handbook and the Arabia Mountain High School Student Handbook together in detail. Students should be aware of the specific rules and understand their rights and responsibilities. We urge parents/guardians to set appropriate expectations for your child's behavior and to support AMHS staff in the event your child is disciplined.

If you have questions about the disciplinary processes at any time during the school year, please contact Dr. Anthony Rutledge at 678.875.3613 or email: [Anthony B Rutledge@dekalbschoolsga.org](mailto:Anthony_B_Rutledge@dekalbschoolsga.org). We appreciate your cooperation in helping AMHS serve as a successful and respectful community that supports the well-being of all students.

